



**MEMBERS 1<sup>st</sup>**  
FEDERAL CREDIT UNION

## Payroll Direct Deposit

**To sign up for a new direct deposit with Members 1st Federal Credit Union, please meet with your Human Resources Department or Payroll Department and provide a copy of this completed form to the appropriate individual at your employer.** Your employer may also require additional forms to be completed and may ask you to attach a voided check to this or another form.

If you have an existing direct deposit at another financial institution, please visit [www.members1st.org](http://www.members1st.org), and search the website for "Switch Kit." Follow the instructions for "Change Payroll Direct Deposit."

*Please print clearly using blue or black ink only.*

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

DAY PHONE (      ) \_\_\_\_\_ CELL PHONE (      ) \_\_\_\_\_

EMAIL \_\_\_\_\_

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

I would like *(please select one)*

\_\_\_\_\_ **MY ENTIRE PAYCHECK**

\_\_\_\_\_ **PART OF MY PAYCHECK IN THE AMOUNT OF \$ \_\_\_\_\_**

Deposited to the following account at **MEMBERS 1ST FEDERAL CREDIT UNION**  
*(please select one):*

\_\_\_\_\_ Savings Account

\_\_\_\_\_ Checking Account

Account Number: \_\_\_\_\_

(10 to 17 digit MICR Number)

Routing Number: 231382241

Members 1st Federal Credit Union  
5000 Louise Drive  
P.O. Box 40  
Mechanicsburg, PA 17055  
(800) 237-7288

*Attach voided check if requested by your employer.*